



Parking and Transportation Carpool Application for Employees

To apply for a carpool permit, please print this application, have each member in the carpool fill out and sign the form and obtain a copy of each individual's Mason ID. Drop off the form along with the copies of everyone's Mason ID and any permits that have already been bought at the Transportation Office (located in Nottoway Annex).

Please check one of the two carpool programs:

- Carpool PREFERRED Parking** allows employees to park in designated general and deck parking spaces that are conveniently located. There is no parking permit rebate for this option. At least one member must have faculty/staff permit.

- Carpool PREMIUM Parking** allows employees to only park in reserved Lot I, reserved Lot J, and reserved decks (Founders Hall, Rappahannock River, Shenandoah, and Mason Pond) **and there is a partial permit rebate of 20-40%** per semester off the reserved permit depending on the number of individuals in the carpool. **ONLY ONE PERSON IN THE GROUP CAN OWN A PERMIT.** All others in the carpool must turn in their permit and will receive a refund minus a \$15 administrative fee. There is no administrative fee for employees who pay for parking via payroll deduction.
 - **Two-person carpool = 20% rebate**
 - **Three-person carpool = 30% rebate**
 - **Four-person or larger carpool = 40% rebate**

*Carpools need to reapply each semester to be in the Carpool PREMIUM Parking program.

Employees not owning a permit in either program are eligible to receive two daily general lot passes per month (Founders Hall validations if at Arlington) and may purchase an additional block of five daily passes (\$20) or five deck validations (\$35) at 50% off per semester.

List all relevant information for each member in the carpool:

Transportation Office Use Only			
Date Received: _____		Application Processor: _____	
Name: _____ <small style="margin-left: 100px;">Primary Contact</small>		G# _____	Email: _____
Phone: _____		Mail Stop Number _____	
Address: _____		City _____	State _____ ZIP _____
Vehicle: _____ <small style="margin-left: 100px;">Make</small>		_____ <small>Model</small>	_____ <small>Year</small> _____ <small>Color</small>
FACULTY/STAFF PERMIT # _____		State _____	License Plate Number _____
<input type="checkbox"/> I'd like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a \$25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)			

Name: _____ G# _____ Email: _____
Carpool Member # 2

Address: _____ City _____ State _____ ZIP _____

Vehicle: _____
Make Model Year Color

FACULTY/STAFF PERMIT # State License Plate Number

If primary permit in the group is a deck permit, I'd like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a \$25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

Name: _____ G# _____ Email: _____
Carpool Member # 3

Address: _____ City _____ State _____ ZIP _____

Vehicle: _____
Make Model Year Color

FACULTY/STAFF PERMIT # State License Plate Number

If primary permit in the group is a deck permit, I'd like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a \$25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

Name: _____ G# _____ Email: _____
Carpool Member # 4

Address: _____ City _____ State _____ ZIP _____

Vehicle: _____
Make Model Year Color

FACULTY/STAFF PERMIT # State License Plate Number

If primary permit in the group is a deck permit, I'd like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a \$25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

Name: _____ G# _____ Email: _____
Carpool Member # 5

Address: _____ City _____ State _____ ZIP _____

Vehicle: _____
Make Model Year Color

FACULTY/STAFF PERMIT # State License Plate Number

If primary permit in the group is a deck permit, I'd like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a \$25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

By signing below, I acknowledge that I have read and understand the rules and regulations in the:

- Carpool PREFERRED Parking program and have received a copy for my records.
- Carpool PREMIUM Parking program and have received a copy for my records.

 Signature, Primary Contact

 Signature, Carpool Member #2

 Signature, Carpool Member #3

 Signature, Carpool Member #4

 Signature, Carpool Member #5