To apply for a carpool permit, please print this application, have each member in the carpool fill out and sign the form and obtain a copy of each individual’s Mason ID. Drop off the form along with the copies of everyone’s Mason ID and any permits that have already been bought at the Transportation Office (located in Nottoway Annex).

Please check one of the two carpool programs:

☐ **Carpool PREFERRED Parking** allows employees to park in designated general and deck parking spaces that are conveniently located. There is no parking permit rebate for this option. At least one member must have faculty/staff permit.

☐ **Carpool PREMIUM Parking** allows employees to only park in reserved Lot I, reserved Lot J, and reserved decks (Founders Hall, Rappahannock River, Shenandoah, and Mason Pond) and there is a partial permit rebate of 20-40% per semester off the reserved permit depending on the number of individuals in the carpool. ONLY ONE PERSON IN THE GROUP CAN OWN A PERMIT. All others in the carpool must turn in their permit and will receive a refund minus a $15 administrative fee. There is no administrative fee for employees who pay for parking via payroll deduction.

- Two-person carpool = 20% rebate
- Three-person carpool = 30% rebate
- Four-person or larger carpool = 40% rebate

*Carpools need to reapply each semester to be in the Carpool PREMIUM Parking program.

Employees not owning a permit in either program are eligible to receive two daily general lot passes per month (Founders Hall validations if at Arlington) and may purchase an additional block of five daily passes ($20) or five deck validations ($35) at 50% off per semester.

List all relevant information for each member in the carpool:

<table>
<thead>
<tr>
<th>Transportation Office Use Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date Received: _______________</td>
</tr>
<tr>
<td>Application Processor: ________</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name: ________________________</th>
<th>G#______________</th>
<th>Email: ________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone: _______________________</td>
<td>Mail Stop Number</td>
<td>________________________________</td>
</tr>
<tr>
<td>Address: _____________________</td>
<td>City ____________</td>
<td>State ______ ZIP _____________</td>
</tr>
<tr>
<td>Vehicle: _____________________</td>
<td>Make ____________</td>
<td>Model __________</td>
</tr>
</tbody>
</table>

**FACULTY/STAFF PERMIT #**

☐ I’d like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a $25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)
Name: ______________________ G# __________ Email: ______________
Carpool Member # 2
Address: ____________________ City ______________ State ______ ZIP ______
Vehicle: _____________________________________________________________
Make                      Model                      Year                      Color
FACULTY/STAFF PERMIT # _________________________________________________
State            License Plate Number
☐ If primary permit in the group is a deck permit, I’d like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a $25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

Name: ______________________ G# __________ Email: ______________
Carpool Member # 3
Address: ____________________ City ______________ State ______ ZIP ______
Vehicle: _____________________________________________________________
Make                      Model                      Year                      Color
FACULTY/STAFF PERMIT # _________________________________________________
State            License Plate Number
☐ If primary permit in the group is a deck permit, I’d like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a $25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

Name: ______________________ G# __________ Email: ______________
Carpool Member # 4
Address: ____________________ City ______________ State ______ ZIP ______
Vehicle: _____________________________________________________________
Make                      Model                      Year                      Color
FACULTY/STAFF PERMIT # _________________________________________________
State            License Plate Number
☐ If primary permit in the group is a deck permit, I’d like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a $25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)
Name: ___________________ G#___________ Email:__________________

Address:______________________ City ______________ State ______ZIP________

Vehicle: __________________________________________________________________

Make ___________________ Model ___________________ Year ______________ Color

FACULTY/STAFF PERMIT # ___________________ State ______________ License Plate Number ______________

☐ If primary permit in the group is a deck permit, I’d like to request an additional access device for the parking deck. (Each member in the carpool can receive an access device for a $25 refundable deposit. Please note that only one access device per carpool can be in the garage at a time.)

By signing below, I acknowledge that I have read and understand the rules and regulations in the:

☐ Carpool PERFERRED Parking program and have received a copy for my records.

☐ Carpool PREMIUM Parking program and have received a copy for my records.

________________________________________
Signature, Primary Contact

________________________________________
Signature, Carpool Member #2

________________________________________
Signature, Carpool Member #3

________________________________________
Signature, Carpool Member #4

________________________________________
Signature, Carpool Member #5