



Fairfax Special Event & Validations Request Form

Event Name

Event Date

Start Time

End Time

of Attendees

General Permit Area Enforcement Exemption Request

Day of Week	Less Than 150	# of Days Requested	Subtotal	150 Or More	# of Days Requested	Subtotal
Monday/Wednesday						
Tuesday/Thursday						
Friday						
Saturday/Sunday						
				Total		

Parking Validations For Mason Pond Deck/Shenandoah Deck*

* For Rappahannock River Deck Validations Use Rappahannock River Deck Request Form

Weekdays

	Quantity	Subtotal
One Hour		
Two Hours		
Three Hours		
Four Hours		
Four – 24 Hours		
Total		

Weekend

Cost (each)		
Total		

Weekly and Daily Permits

Fairfax Day Permit (General Permit Areas)

All Day (each)		
Total		

Fairfax Weekly Permit (General Permit Areas)

All Day (each)		
Total		

Reserved Parking Space Request

	# of Spaces	Subtotal
General Permit Space		
Deck Visitor Space		
	Total	

Parking Signs

	Quantity	Subtotal
Black & White (each)		
Color (each)		
	Total	

Verbiage

Sign Holder Rental

	Quantity	Subtotal
A-Frame (each)		
Wind-Master (each)		
	Total	

Manpower (\$25 per person, per hour, minimum four hours)

Attendants	Hours	Subtotal

Grand Total

Validations And Permits Must Be Picked Up From The Parking Services Office Unless Other Arrangements Have Been Made

Orders Are Processed And Available For Pick-Up Within 48 Hours Monday - Thursday

Credit Cards Are Accepted in Parking Services Office Only

I AM PLACING THIS ORDER WITH THE UNDERSTANDING THAT THERE ARE NO REFUNDS AVAILABLE FOR VALIDATIONS OR PERMITS

I ATTEST THAT I AM AUTHORIZED TO MAKE THIS TRANSACTION

Questions? Call Special Event Parking at 703-993-2065 or email to: separk12@gmu.edu

All fields Below Must Be Completed

Name

Depart

Org Code

Email

Phone

Save File On Your Computer and Send as Attachment to: separk12@gmu.edu